

YOUR LEARNING PATH

Windows files and folders

Save a file somewhere you can find it again.

Have these ready

- ☐ A Windows 11 computer
- ☐ A non-sensitive practice document

Practise, then tick off each lesson

- ☐ 1. Understand files and folders

Read the guide online

- ☐ 2. Save a document and open it again

Read the guide online

- ☐ 3. Find a saved document on Windows

Read the guide online

Your small win

Use the device or service you selected at your own pace.

My next step / a note to remember

Path online: <https://plaintechguides.com/paths/windows-files/>